

EASTON AREA PUBLIC LIBRARY
EMPLOYMENT OPPORTUNITY
PART TIME CIRCULATION PAGE

(ATTENTION: Students ages 16 or older)

The Easton Area Public Library has an opening for a part-time Circulation Page at our Main branch, 515 Church St Easton.

The position would average two 4 hour shifts per week
8 hours total @ \$12.00/hr

Duties include:

- Shelving of all returned library materials.
- Assisting at the circulation desk as needed.
- Shifting and straightening the library stacks.
- Other duties as assigned by the Head of Circulation Department.

Qualifications:

Education

- Satisfactory high school standing
- Proper working papers

Skills

- Skillful in the use of the library facilities and resources
- Must be able communicate effectively with the public
- Comprehension of the classification system
- Must be able to walk and stand for long periods
- Must be able to bend, reach, lift, stoop and push a book truck

Qualified candidates may send application to:

Postal Service:
Betty Renzulli
Head of Circulation
Easton Area Public Library
515 Church Street
Easton, PA 18042

e-mail:
bettyr@eastonpl.org

You can obtain an employment application either in person, at EAPL, or on our website:

<http://www.eastonpl.org/PDFS/JobApplicationForm.pdf>

