

EASTON AREA PUBLIC LIBRARY

Meeting of the Board of Directors

Monday, February 12, 2024

A meeting of the Board of Directors of the Easton Area Public Library was held on Monday, February 12, 2024. President Mrs. Ramirez-Luhrs called the meeting to order at 4:15 p.m. Present: Mrs. Ramirez-Luhrs, Mr. Thomas, Mrs. Walker, Ms. Long, Mrs. van Horne-Brett, Mr. Lake. Mr. Reilly was absent. Also, present Jennifer Long, Director, and Sheila Wolff, Business Manager.

Interested Citizens: None

Consent Agenda: A motion was made to accept the consent agenda by Ms. Long and was seconded by Mrs. Walker. By voice vote, all were in favor.

Communications: None

Reports on Executive Sessions: None.

Committee Reports: None.

Director's Report: Mrs. Long highlighted from her report. The statue in the foyer will be cataloged which will broaden its exposure and we will be able to have a social media presence. The Library would like to acknowledge Mrs. Renzulli, Head of Circulation, was chosen to Chair the SPARK Circulation Committee due to her knowledge and leadership. Berks County Libraries will be moving to the SPARK system, asked Mrs. Renzulli to help with the change. Palmer Township Branch has a Narcan (naloxone) dispenser was placed by and maintained by the Bethlehem Health Bureau. High winds on January 13th, snapped a tree, behind the Library and the tree is leaning on another tree. The School District was out and can not determine if it is on school property. The city's arborist was contacted and he believes it to be on the adjoining property.

Old Business: We are still looking for dates to have a meeting for the next steps in the strategic planning process.

We are testing the database to share Nazareth Library. Last week, Nazareth Library staff came to the Library to learn how resource sharing works. We are planning on going live for the Nazareth resource sharing on February 27th. Mrs. Long met with Bethlehem and Allentown Libraries to discuss resource sharing with all Lehigh Valley Libraries, except Hellertown, Northampton and Mary Meuser Libraries who are different computer system. Allentown and Bethlehem Library Directors would like to expand the resource sharing. Nazareth Library resource sharing, as reported last month, will begin beginning in February to our daily delivery schedule.

Mrs. Wolff reported the Annual Appeal closed with donations totaling \$13,662.

New Business: Mr. Thomas and the P&P Committee presented the amended and restated Board's ByLaws. The revised ByLaws have been reviewed by the committee and our attorney for wording. Mrs. Walker made a motion to accept the Amended and Restated Bylaws of the Easton Area Public Library and was seconded by Mrs. van Horne-Brett. By voice vote, all were in favor. Mrs. Long shared with the Board that the school district asked if we could be ready to present our budget in March instead of May. Discussion followed. The Board of Directors decided we would not be ready to present our budget until possibly April.

Ms. Long made a motion to adjourn at 5:20 and was seconded by Mr. Thomas. By voice vote, all were in favor.

Respectfully submitted,

Sheila Wolff
Recording Secretary