

EASTON AREA PUBLIC LIBRARY
Meeting of the Board of Directors
Monday, December 13, 2021
3:00 pm.

A meeting of the Board of Directors of the Easton Area Public Library was held on Monday, December 13, 2021. The meeting was called to order at 3:05 p.m., by President Mrs. Walker. Present: Mrs. Walker, Mr. Reilly, Mr. Lake, Ms. Long, Mrs. van Horne-Brett, and Mr. Thomas. Absent was Mrs. Ramirez-Luhrs. Also present: Jennifer Long, Director and Sheila Wolff, Business Manager.

Interested Citizens: None.

Consent Agenda: A motion was made by Mr. Lake to accept the consent agenda and was seconded by Mr. Thomas. By voice vote, all were in favor.

Communications: Mrs. Long reported that the deposition scheduled for November 30th due to the patron fall from 2018, has been cancelled for now. The attorneys are in negotiations.

Reports on Executive Sessions: None.

Committee Reports: Mrs. van Horne-Brett reported the Marketing and Public Relations Committee met to finalize strategy for next year.

Mrs. Walker spoke about the need to have a review of Board of Directors goals and mission statement. Mrs. Walker reported for the P&P committee. The committee recommended raising the wages \$2.00 an hour beginning in January for all positions, except the Director.

Director's Report: Mrs. Long stated The Board of Directors will now have an email address, Boardofdirectors@eastonpl.org instead of the Directors listing their personal emails. The new phone system was successfully installed. Due to the Covid situation, the staff end of year luncheon was cancelled. The PLGIT representative will be meeting with Mrs. Long and Mrs. Wolff on December 16, 2021. All Board of Directors are invited.

Old Business: The Annual Appeal total is currently over \$10,000.00

The elimination of overdue fines was tabled until next month.

The Library received an additional \$26,733.34 from the Cheston Estate. Mr. Lake made a motion to transfer this additional money into the Vanguard Cheston account and was seconded by Ms. Long. By voice vote, all were in favor.

New Business: Mrs. Long reported that the P&P committee recommended a \$500.00 net bonus for a staff member in recognition for helping in the Youth Services Coordinator's 3-month maternity leave. A motion was made by Ms. Long to accept the P&P committee recommendation for a \$500.00 net bonus to a staff member, for the December 30th payroll, and was seconded by Mrs. van Horne-Brett. By voice vote, all were in favor.

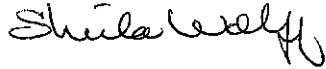
The Board of Directors discussed the officers positions. Mr. Reilly resigned as Vice President. Mr. Lake made a motion to accept Mr. Reilly's resignation as Vice President of the Board of Directors and to have Mrs. Ramirez-Luhrs become Vice President effective immediately, and was seconded by Mr. Thomas. By voice vote, all were in favor. Mr. Lake made a motion to nominate Mr. Reilly as Secretary and Mr. Thomas seconded. By voice vote, all were in favor.

A motion to adjourn at 4:25 pm. was made by Ms. Long and seconded by Mr. Lake. By voice vote all were in favor.

Next EAPL Board meeting: January 10, 2022

Next EASD Board meeting: January 25, 2022, Mr. Lake will be presenting.

Respectfully submitted,

A handwritten signature in cursive script that reads "Sheila Wolff".

Sheila Wolff, Recording Secretary