

EASTON AREA PUBLIC LIBRARY
Meeting of the Board of Directors
Monday, March 14, 2022
3:00 pm.

A meeting of the Board of Directors of the Easton Area Public Library was held on Monday, March 14, 2022. President Mrs. Walker called the meeting to order at 3:05 p.m. Present: Mrs. Walker, Mrs. Ramirez-Luhrs, Mr. Lake, Mrs. van Horne-Brett, Mr. Thomas and Ms. Long. Also present: Jennifer Long, Director and Sheila Wolff, Business Manager.
Mr. Reilly, arrived to the meeting at 3:30 pm and was recorded as present.

Interested Citizens: None.

Consent Agenda: A motion was made by Ms. Long to accept the consent agenda and was seconded by Mr. Thomas. By voice vote, all were in favor.

Communications: None

Reports on Executive Sessions: None

Committee Reports: Ms. Long stated the Buildings and Grounds committee met and are surveying the staff for items to add to the capital improvement list. Mrs. Ramirez-Luhrs reported the P&P committee met to discuss eliminating fines.

Director's Report: Mrs. Long highlighted some of the report. Circulation is phasing out the due date stickers in the books. The date due will be printed on a receipt.

The attorneys for Easton Area School District and the Easton Area Public Library have settled the slip and fall lawsuit of 2018. The award of \$25,000 will be split between the School's and the Library's insurance companies.

Thank you to the Easton Area School District's Ken Case and staff for fixing the boiler issue. They were here every day to locate and fix the issue.

The Board of Directors viewed samples of our new brochures. They were updated and will be used for outreach.

Old Business: Elimination of Library Fines discussion continued. Mrs. Long on behalf of the P&P committee, had submitted to the Board an infograph, of frequent asked questions and the last 10 years report of fines collected to help the Board have the information to facilitate discussion. After discussion, Mrs. van Horne-Brett motioned to eliminate overdue fines as of June 1, 2022 and was seconded by Mrs. Ramirez-Luhrs. Mrs. Walker, Mr. Lake, Mr. Thomas, Mrs. Ramirez-Luhrs, Mrs. van Horne-Brett and Ms. Long by voice vote were in favor.

Mr. Reilly, voted against the motion. The motion passed.

New Business: The Board of Directors were introduced to the newest Coordinators.

Mr. Ian Sheddan, Coordinator of Technical Services, joined the Library in September of 2021. He has expressed interest in updating and expanding our website and a need for a new platform for orders.

Mrs. Sara Purifoy, Coordinator of Adult Services, joined us in January. She has already started adult programming, jumped into streamline circulation with eliminating due date stickers. She is reviewing our periodical selections and would like to grow our non-book collection.

Mrs. Amber Tortorelli-Neault, Coordinator of Youth Services, joined us at the end of February. She is already planning Summer Reading and working on dual content, plug & play edit content, STEAM and social non-structured learning. The Board of Directors welcomed the new Coordinators to the Library.

The P & P committee reviewed the Personnel Policies & Procedures and it was accepted. A motion to accept the Personnel Policy as stated was made by Mr. Thomas and seconded by Mr. Lake. By voice vote, all were in favor.

Mrs. Walker stated the Director's evaluation form was sent emailed out to the Board and request it returned to her before or at the April 11th meeting.

A motion to adjourn at 4:15 pm. was made by Ms. Long and seconded by Mr. Lake. By voice vote, all were in favor.

Next EAPL Board meeting: April 11, 2022

Next EASD Board meeting: April 19, 2022. Mrs. Walker will be presenting.

Respectfully submitted,

A handwritten signature in cursive script that reads "Sheila Wolff". The signature is written in black ink and is positioned above the typed name.

Sheila Wolff, Recording Secretary